



Wednesday 27th November 2024

Dear Parents/Carers,



As part of our Christmas celebrations, we will be holding a traditional **Christmas Meal on Tuesday 17th December 2024**. Once again, we would like to invite you as Parents/Carers/Grandparents to come and enjoy a lunch with your child or children in your family.

In order to cover all supplies the **cost to attend this event will be £3.00 per child and £4.00 per adult**. Return slips to be completed can be found attached to this letter.

In order to prepare and ensure that an appropriate amount of ingredients are ordered we will need to **receive all return slips and payment via parent pay by Friday 6th December 2024**. Once we have established how many people we need to cater for we will send out an additional letter with details of timings and arrangements.

Due to the anticipated numbers requiring a lunch we will have to limit **Parent/Carer/Grandparent places to two per family**. Any slips or payment received after the given date cannot be accepted, as food has to be ordered well in advance and we need to know exact numbers.

As we are expecting a lot of interest in this event, we will be unable to offer an alternative hot meal on this day. Therefore, if your child does not want a Christmas lunch, you will need to send your child to school with a packed lunch. Even if your child is in receipt of free school meals, because of their age or other circumstances, you will still need to complete the return slip and return it to the office by Friday 6th December 2024.

If you require a vegetarian option, please can you write this clearly on the return slip.

If you require any additional information or have any questions, please do not hesitate to ask.

Yours sincerely,

Mrs E. J. Pickford (Headteacher) & Team

This school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment.



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Christmas Lunch - TUESDAY 17th DECEMBER 2024

Please complete the following slips below - One for yourselves as parents and one for each child in your family requiring a Christmas lunch.

PLEASE NOTE: You will need to adjust the amount on parent pay to match your payment requirements.

PARENT SLIP

PARENTS NAME/NAMES _____

CHILDREN IN FAMILY _____

I will require _____ parent Christmas lunches and _____ children Christmas lunches and I have paid the correct money of £4.00 per parent/£3.00 per child via parent pay.

Signed _____ Parent/Guardian
PRINT _____ Parent/Guardian

CHILD SLIP

CHILD'S NAME _____ CLASS _____ FSM _____

I will require a Christmas lunch for my child above and I have paid the correct money of £3.00 via parent pay.

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